

**PRESCOTT UNIFIED SCHOOL DISTRICT**  
**District Office - Board Room**  
**300 East Gurley Street**  
**Prescott, Arizona 86301**

**GOVERNING BOARD**  
**REGULAR MEETING**  
**5:00 PM**  
**AUGUST 1, 2023**

This Meeting can be viewed via live stream using the following link:

<https://youtu.be/BY3NQw1AwgI>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



**Mission Statement**

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

**Vision Statement**

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

## AGENDA

### 1. STRATEGIC PLAN COLOR KEY:

**STUDENT ACHIEVEMENT**

**CULTURE**

**COMMUNITY AND STAKEHOLDER RELATIONSHIPS**

**ENROLLMENT**

**RESOURCE ACCOUNTABILITY**

### 2. CALL TO ORDER - Governing Board President, Andy Fraher

### 3. OPENING CEREMONY

A. Welcome - Governing Board President, Andy Fraher

B. Pledge of Allegiance

### 4. APPROVAL OF AGENDA - Governing Board President, Andy Fraher

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

### 5. APPROVAL OF MINUTES - Governing Board President, Andy Fraher

A. Consider approving the minutes from the Regular Study and Voting Session meeting of July 18, 2023, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

### 6. PRESENTATIONS

A. School Safety Volunteer pilot program report

**Presenters:** Missy Townsend, PUSD Safety Coordinator & Andy Stickle, School Safety Volunteer

B. Achievement Data Report

**Presenters:** Rene' Steingraber, PUSD Testing Coordinator & Shelli Read, PUSD Intervention Director

### 7. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent

[www.prescottschools.com/calendars](http://www.prescottschools.com/calendars)

2. Governing Board Members

## 8. ACTION ITEMS

**A. CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

**RELEVANT INFORMATION:**

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

2. Consider ratifying the vouchers as presented.

**RELEVANT INFORMATION:**

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

3. Consider approving the end-of-year Student Activities Fund Statement of Receipts and Disbursements, as presented.

**RELEVANT INFORMATION:** Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the list of the TRUST approved Hearing Officers, for student long-term suspension hearings for the 2023-2024 school year, as presented.

**RELEVANT INFORMATION:**

Governing Board Policy JKD outlines procedures to be used for long-term suspension hearings. The hearing officers listed on the attached document have been trained to serve in this position. Approval of these hearing officers places the district in compliance with the current Governing Board Policy.

Presenter: Clark Tenney, Superintendent

5. Consider approving a Right-of-Entry Permit between PUSD and the Yavapai County Flood Control District, as presented.

**RELEVANT INFORMATION:**

The Yavapai County Flood Control District is requesting that PUSD grant and convey to the Yavapai County Flood Control District the right of ingress and egress, to install, operate and maintain a self-contained rain gauge situated on Prescott Mile High Middle School property.

Presenter: Brian Moore, Chief Financial Officer

6. Consider delegating the authorizing power to principals with regard to approving student activity club fundraisers, as presented.

**RELEVANT INFORMATION:**

Due to Uniform System of Financial Records requirements, all student activity club fundraisers must be approved by the Governing Board or the Governing Board's authorized designee(s).

Presenter: Brian Moore, Chief Financial Officer

7. Consider approving the Chief Financial Officer and Purchasing Director as Governing Board approved designees for disposal of district stewardship or capital asset property, as presented.

**RELEVANT INFORMATION:**

Per Arizona's USFR (Uniform System of Financial Records), school districts must maintain a stewardship list for equipment costing between \$1000 and \$4999.99. School districts must also account for capital assets, which include land improvements, buildings, building improvements, and equipment costing \$5000 or more. Upon disposal of stewardship items or capital assets, an Authorization to Dispose of District Property form must be filled out and approved by the governing board or authorized designee.

Presenter: Brian Moore, Chief Financial Officer

**B. STUDY AND VOTING SESSION** - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to [sarah.torres@prescottschools.com](mailto:sarah.torres@prescottschools.com) at any time prior to the study and voting session of the agenda.

1. **Consider adopting the proposed changes in Policy Services Advisory Volume 35, Number 2, No. 744 - 746, from July 2023 as presented.**

**RELEVANT INFORMATION:**

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the second reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

**Presenter:** Clark Tenney, Superintendent

2. **Consider taking action to suspend the District's restriction against the presence and consumption of alcohol on district grounds, specifically for the six homes located in the Teacher Village at Taylor Hicks, as presented.**

**RELEVANT INFORMATION:**

According to Governing Board Policy BGF - Suspension/Repeal of Policy, the Governing Board has the authority to temporarily or permanently suspend by a majority vote the operation of any section or sections of Board policies not established and required by last or vested by contract. Legal counsel has stated that the Governing Board has the authority to temporarily suspend the restriction regarding alcohol, but that the "No Tobacco" policy must be enforced and cannot be waived.

**Presenter:** Clark Tenney, Superintendent

3. **Consider approving the School Facilities Oversight Board "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for PUSD school sites, as presented.**

**RELEVANT INFORMATION:**

Governing Board approval is required in order for the school Facilities Oversight Board to distribute any monies for projects from the Building Renewal Grant fund in order to be in compliance with state law.

**BRG-004681 - \$9,500 - Prescott High School Roof Repairs**

**BRG-004680 - \$9,500 - Mile High Roof Repairs**

**BRG-004676 - \$9,500 - Abia Judd Roof Repairs**

**BRG-004677 - \$9,500 - Lincoln Roof Repairs**

**BRG-004679 - \$9,500 - Granite Mountain Roof Repairs**

**BRG-004682 - \$9,500 - Discovery Gardens Preschool Roof Repairs**

**BRG-004678 - \$9,500 - Taylor Hicks Roof Repairs**

**BRG-004692 - \$37,636 - Granite Mountain HVAC**

**Total = \$104,136**

**Presenter:** Brian Moore, Chief Financial Officer

4. **Consider approving the Fiscal Year 2024 Capital Plan for the School Facilities Oversight Board, as presented.**

**RELEVANT INFORMATION:**

A Capital Plan for Prescott Unified School District must be approved by the Governing Board and submitted to the School Facilities Oversight Board annually. School districts considered as "growing" school districts must submit an annual Capital Plan following Governing Board approval. Due to enrollment fluctuating in the Prescott Unified School District, it is recommended the Capital Plan for 2023-2024 be submitted with "NA" (not applicable) to indicate the school district is not intending to access any additional square footage at this time.

**Presenter:** Brian Moore, Chief Financial Officer

**C. INFORMATION AND DISCUSSION ITEMS**

1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

2. **Discussion Item:** Review proposed changes in Policy Services Advisory Volume 35, Number 2, No. 747, from May 2023 as presented.

**RELEVANT INFORMATION:**

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Clark Tenney, Superintendent

3. Community Comments shared with the Governing Board (what comments/concerns are Board Members hearing from the public in general).

Presenter: Governing Board President, Andy Fraher

**4. Meeting Dates:**

**Regular Study and Voting Session & Executive Session:** September 12, 2023, at 5:00 pm in the PUSD District Office Boardroom.

**Working Meeting/Governing Board Retreat:** Friday, September 29, 2023, at 8:00 am in the PUSD District Office Boardroom.

**Other Dates:**

**THE FIRST DAY OF SCHOOL IS THURSDAY, AUGUST 3, 2023!!**

**Governing Board Training at YCESA:** August 28, 2023, 4pm - 8pm.

**ASBA Law Conference:** September 6 - 8 in Scottsdale, AZ.

**9. ADJOURNMENT**